

HAVILAH DANCE COMPANY LOCKER POLICIES

2024-2025

Locker Availability: Havilah Dance Company has provided lockers for student use and will **require locker rental for students who are registered as a Company Member/Dancer for the 2024-25 dance season.** The Locker Rental Agreement provides designated locker space [12x12x18" (small) OR 12x18x36" (large)] for the entirety of the dance season, allowing students to continue to use their locker for storage during the summer months.

Locker Rental Pricing: Pricing for a one-year rental contract is as follows. Pricing is based on locker size. There is an **initial rental fee**, and then a **renewal fee** each year after that.

- Small = 12 x 18 x 12 - \$55 (first year) | \$25 renewal fee
- Large = 12 x 18 x 36 - \$80 (first year) | \$35 renewal fee

Renewal – When possible, HDC will try to provide the same locker # from season to season to a returning student unless:

- 1.) The student requests a locker change (to a smaller or larger size, OR another location*)
- 2.) HDC must move locker numbers around for other reasons and reassign

Changing Lockers – Once a locker has been assigned and the season is underway, there can be no switching lockers throughout the year (unless approved by HDC for a unique circumstance). If a student would like to adjust the size of his/her locker, that can be done at the beginning of a new season. If a locker size is changed, the new renewal pricing would be as follows:

- Small locker to Large locker: pay the difference in initial rental charge between Small and Large, plus the yearly renewal fee after that
- Large locker to Small locker: pay the yearly renewal fee for the Small locker

Clean Out Period – Students will be notified in advance of any scheduled cleaning periods, during which lockers must be emptied for a thorough cleaning.

Locker Contract – A locker contract must be signed by both the dancer and parents, and fees must be paid at the time of locker assignment. We ask that students view locker rental as a privilege which can be removed at any time if the locker policies and rules outlined are not followed.

Locks – **Combination locks will be provided by HDC for each locker included in rental fee.** The student's combination will be provided on his/her contract copy and should be put in a place for safekeeping. A master key will be stored under lock and key in the office for teacher access only, when necessary. **Personal locks are NOT allowed.** If you must replace your lock for any reason, there will be a \$10 fee for each new lock.

Rental Termination – If a student fails to follow the policies and rules outlined here and on the attached contract, HDC reserves the right to terminate the contract at any time with no refund of rental fees.

Damage and Upkeep – If there is damage to your locker or a neighboring locker due to negligence, the student is responsible for all associated charges (to any affected student's belongings and the lockers themselves). **HDC reserves the right to check lockers periodically to ensure rules are being followed (no old food, smelly clothes, etc).**

Locker Storage – All items, including dance bag, shoes, tools or school items must fit completely inside of your locker -- not in front of it. If they don't fit, please use a smaller dance bag or limit the items you plan to store. The lobby area must remain clear due to fire hazard guidelines.

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STUDENT RULES: 2024-2025

1. I agree to keep my locker cleaned out, regularly taking home any articles of clothing that require washing.
2. I understand that no beverages (apart from a tightly closed water bottle) or open food items are allowed to be in my locker at any time. With expensive dance and pointe shoes, ipods, phones, and more in neighboring lockers, the potential for damage is too great. I understand that if my negligence or failure to follow these rules causes damage to another individual's property or the school lockers, I will be responsible for the cost to replace said item(s).
3. I will make sure any hair products such as gels and hairsprays are in a sealed package and do not leak into my own or neighboring lockers. I understand that if my negligence or tipped or leaky hair product causes damage to another individual's property or the school lockers, I will be responsible for the cost to replace said item(s).
4. I understand that the only lock allowed on my locker is the HDC issued combination lock. If any other locks are used on HDC lockers, they will be removed by HDC at the cost of the lock owner.
5. I agree to refrain from defacing the interior or exterior of my own (or anyone else's) locker with writing, drawing, etc. Magnets are permitted inside the locker space, but nothing is permitted on the outside of the locker except the number tag provided.
6. I understand that anyone tampering with another student's locker will result in loss of locker privileges.
7. I understand that HDC reserves the right to inspect any of the lockers at any time and to terminate locker privileges if the rules stated above are not being followed.

By signing below, I am confirming that I have read, understand, and intend to abide by all policies and rules.

Once you have reviewed, signed and returned this contract a locker and lock will be assigned.

Student Signature _____ Date _____

Parent Signature _____ Date _____

Payment Received/Amount/Term _____

Locker number _____

Lock and Combination _____